

Document Checklist

	Property Card (PRC)	
	Existing Approved Plan with IOD/CC/OC	
	Inspection Extract of Structure (Prior to 1995-1996)	
	Cessed Category Certificate of Structure	
	List of Tenants with Carpet Area Usage	
	Physical Plot Survey (Internal & External)	
	Development Plan / Town Planning Remarks (DP/TP Remarks)	
	Cadastral Survey Plan (CS Plan/True Extract)	
	Latest Property Tax Extract (Assessment Extract & Bill)	
	Lease Deed or Agreement - If Any	
Comments		